

WORK ORDER REQUEST FORM

Date: _____

Co-Owner Name: _____ Phone # _____

Association Name _____

Address: _____ Unit # _____

Work order request and drawing (if applicable):



Please read the following statement:

Please read the following statement: If your message involves a request for a routine work order (non-emergency), the work order will be placed in the Work Order Queue, for your association, and after being approved, be accomplished as budget money becomes available. All items concerning large budget items such as brick, cement, landscaping etc will be placed on a deferred work log for your board to review.

You may email the form to support@key-am.com or mail it to 16955 18 Mile Rd, Clinton Twp, MI 48038.